



Evergreen School Admirable Use Policy

At Evergreen School we will ensure the safety of all students by following the three principles of respect when working with educational technology. This will ensure that we are using digital information and technology resources in a responsible way:

1. I am learning self respect through the use of technology.

- ☒ I can keep personal information, including passwords private.
- ☒ I can identify if something is inappropriate and tell my teacher.
- ☒ I can take care of the device assigned to me.

2. I am learning to respect others through the use of technology.

- ☒ I can use appropriate language and respect others digitally.
- ☒ I can respect the intellectual property of others.
- ☒ I can ask permission before recording or posting information about others.
- ☒ I can use my time effectively when using technology.

3. I am learning to respect the school through the use of technology.

- ☒ I can take care of equipment so it can be used by others.
- ☒ I can use technology to support and further my understanding.
- ☒ I can identify when technology is not working and report it to a teacher.

Violation of the Calgary Board of Education and Evergreen School's Policy: If you do not follow this policy it may result in one or more of the following consequences:

- ☒ Letter home
- ☒ Restriction or loss of computer privileges; and/or
- ☒ School-based progressive discipline consequences

Depending on the severity of inappropriate use, consequences will be determined by staff and the administrative team. Parents/Guardians will be notified. This Admirable Use Policy complements a number of Calgary Board of Education Administrative Regulations, including: AR1062 -- Acceptable Use of Electronic Information Resources, AR6047 -- Vandalism and Damage to School Property, AR6005 -- Student Code of Conduct, and AR6006 -- Progressive Student Discipline.

<https://cbe.ab.ca/about-us/policies-and-regulations/Pages/Administrative-Regulations.aspx>

Student and Parent Acknowledgement

Please sign and date below to acknowledge that you have read and agree to the terms of this Admirable Use Policy. Please return signed form to school to be kept on file for the year.

Student Name: _____ Signature: _____ Date: _____

Parent Name: _____ Signature: _____ Date: _____