

Evergreen Parent Advisory Council (PAC)

Evergreen School - Learning Commons

Wednesday, September 9, 2026 at 5:15PM

MINUTES

Attendance: *Carmen Braynen, Alida Marchuk, Danielle Morris, Tatiana Surikova, Katherine Sheriff, Ashley Oshiro, Naomi Bell, Kim Broomfield, Angela McPhee.*

1.0 Call to Order: 5:15pm

2.0 Approval of Agenda

Motion: Danielle Second: Ashley

3.0 Approval of Minutes from last AGM - May 2026

Motion: Danielle Second: Ashley

4.0 Treasurer's Report

4.1 The current bank balance (posted, once all cheques have been deposited) is \$94,052.89.

5.0 Casino Update

5.1 Application for next casino has been submitted and tentative date will be Oct/Nov/Dec 2027

5.2 Service Agreement with Deerfoot Inn and Casino has already been submitted

6.0 Spending Approvals and Adjustments

6.1 Motion to approve up to \$14,000.00 for Yellow Steps Residency

Motion: Ashley Second: Danielle

6.2 Motion to approve up to \$12,500.00 for Calgary Youth Singers

Motion: Carmen Second: Danielle

6.3 Motion to approve up to \$2,900.00 for Music Therapy

Motion: Naomi Second: Katherine

6.4 Motion to approve up to \$6142.50 for Sound Kreations Residency

Motion: Carmen Second: Alida

6.5 Motion to approve up to \$2000.00 for Calgary Flames Crew

Motion: Alida Second: Danielle

6.6 Motion to approve up to \$5000.00 for Curriculum and learning materials/manipulatives

Motion: Naomi Second: Carmen

6.7 Motion to approve up to \$2000.00 for Art Supplies

Motion: Alida Second: Ashley

6.8 Motion to approve up to \$10,000.00 for the Sensory Room, conditional upon confirmation from AGLC that the proposed expenses are eligible uses of gaming proceeds.

Motion: Carmen Second: Naomi

6.9 Motion to approve up to \$7053.90 for the Living Wall, conditional upon confirmation from the AGLC that the proposed expenses are eligible uses of gaming proceeds.

Motion: Danielle Second: Carmen

6.10 Motion to approve up to \$800.00 for the 2026/27 annual QuickBooks Essentials subscription, allowing up to three users to improve continuity, access, and financial oversight.

Motion: Alida Second: Katherine

- Previously received a \$500 grant from Nutralife to support the Living Wall project. The grant program typically supports smaller-scale, individual teacher projects and will not be explored this year.
- Parents are welcome to explore grant-writing opportunities on behalf of the school and identify available funding that could benefit the school community.
- Due to the increased overall funding request this year, the request for one bus per class for field trips has been removed. Bussing costs will instead be added to the student field trip fees.

7.0 Previous Email Approvals

The following motions were approved by email prior to the September 9, 2026 meeting and are recorded in these minutes for the official record.

7.1 Motion to appoint Ashley Oshiro as Treasurer (following Justine stepping down).

Approved August 28, 2026 - 6 yes, 0 no

7.2 Motion to approve 2025-2026 school year budget overspending as follows:

- i. Bus transportation for field trips - \$392.70

ii. New learning materials - \$92.23

Total spending - \$483.93

Approved August 29, 2026 - 6 yes, 0 no

7.3 Motion to approve Navacord PAC insurance for the 2026-2027 school year at a total cost of \$1,000.00.

Approved August 29, 2026 - 6 yes, 0 no

7.4 Motion to approve up to \$20.00 for PAC Treasurer administrative costs, including postage for mailing cheques as required, for the 2026-2027 school year.

Approved August 29, 2026 - 6 yes, 0 no

8.0 New Business

8.1 - Discuss which steps we would like to take to find a new Treasurer. Justine has stepped down for the 2026/2027 school year and Ashley has taken back over. Vote in email.

- Angela will send out a call to parents for a new Treasurer - if someone steps up they can shadow Ashley for the year

Adjournment: 5:43pm

Next Meeting TBD