



Evergreen School

School Digital Citizenship Plan 2025-2026

Relevant contextual information about your school and School Development Plan:

- K-5 school with a diverse population and two EES classrooms
- SDP: Student achievement in English Language Arts and Literacy will improve.

Relevant evidence and data that informs your Digital Citizenship Plan:

- As early learners, students are new to using digital tools for learning.

School Digital Citizenship Plan						Progress		
Long Term Goal (e.g. spanning 8-10 months)	Competency (may be chosen from the CBE DC Competencies)	Short Term Goals (in support of the long term goal)	Outcomes	Activities & Resources	Measures	November	January	June

<p>Long term goal #1</p> <p>Students at Evergreen School will evaluate and select information, sources and digital tools based on their relevance to specific learning tasks.</p>	<p>Involved:</p> <p>I leverage digital tools to learn, express my creativity and collaborate with others.</p> <p>I use digital tools to identify problems and take action to find solutions.</p> <p>I enact positive change in my community through digital tools.</p>	<p>Students will recognize, identify and use available technologies, software, online learning resources and web-based applications to support and enhance their learning.</p>	<p>Students will be able to articulate how available technologies and online learning resources and applications support their learning.</p> <p>Students will be able to explain why specific technologies accomplish specific tasks.</p>	<p>Alberta Programs of Study/curriculum Information and Communication Technology Program of Studies</p> <p>Learning Library Resources</p> <p>Media Smarts: Digital and Media Literacy Outcomes (Alberta)</p> <p>Media Smarts: Search Lesson Plans and Resources</p> <p>Media Smarts: Interactive Activities and Tutorials for K-12 Students</p> <p>Evergreen Admiral Use Policy</p> <p>Review resources on Digital Citizenship Insite Pages</p> <p>Targeted lessons on creating strong passwords</p> <p>Support from the Teaching and Learning</p>	<p>Weekly use of Google tools and Microsoft tools to demonstrate their learning.</p> <p>Increase in student advocacy for technology that aligns with the task and learning needs.</p>
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<p>Long term goal #2</p> <p>Students at Evergreen will manage their personal data to maintain digital privacy and security.</p>	<p>Safe:</p> <p>I know how to be safe online and create safe spaces for others in online communities.</p> <p>I know how to protect my personal information online.</p>	<p>Students will understand the characteristics of a strong password and why it is important to have one.</p> <p>Students will understand the importance of keeping their passwords secure and private</p>	<p>Students will create an age-appropriate unique password to access CBE network/technology</p> <p>Students will login and keep their accounts and passwords secure.</p> <p>Students and staff know and can articulate why it is important to keep their network accounts and passwords secure.</p> <p>Students should not upload their work into AI programs that are not approved by the CBE and make sure they have checked the age limits (typically 13)</p>	<p>with Technology Specialists as needed</p> <p>Media Smarts: Digital Citizenship Spotlight Pop Up PD</p> <p>Calgary Youthlink Cyber Safety presentations for students and families</p> <p>CBE Away for the Day Guidelines</p> <p>Alberta Education Ministerial Order 014</p>	<p>All students in the school will have a unique, secure password to access CBE network/technology</p> <p>All students will keep their passwords private and know how to reset their passwords, as needed</p>	
<p>Long term goal #3</p> <p>Students at Evergreen School will engage in positive, safe, legal and ethical behavior when using technology, including in social interactions online or when using networked devices.</p>	<p>Respectful and safe while online</p> <p>I am respectful and inclusive in my words and actions.</p> <p>I am open to multiple viewpoints and perspectives.</p> <p>I am empathetic towards others.</p> <p>I balance time online and offline to promote positive mental, emotional and physical wellbeing</p> <p>I understand</p>	<p>Student will understand how to communicate respectfully in digital environments, such as social media, email, google docs etc.</p> <p>Students will understand the different ways they can be unsafe online, about cyberbullying and other online safety concerns.</p> <p>Students will understand the consequences and impacts of too much screen time on their mental, emotional and physical wellbeing.</p> <p>Students will understand when and where to use technology.</p>	<p>Students will demonstrate online etiquette, including how to communicate respectfully in digital environments, for examples when providing peer feedback in Google Docs.</p> <p>Students will commit to a digital citizenship pledge, promising to use technology in a safe, respectful, and responsible manner.</p> <p>Students will report to responsible adults if/when they encounter online safety concerns, cyberbullying, or any unethical behavior.</p>	<p>Guidelines for Ethical and Responsible Use of AI</p> <p>Guidelines of Using AI for Learning</p>	<p>Students report to teachers or other trusted adults any online safety issues they are having.</p> <p>Incidents of inappropriate/unsafe online interactions are few.</p>	

	appropriate times and situations to use technology.							
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Next Steps & Focuses for the Coming School Year

