

Evergreen Parent Advisory Council (PAC)

Evergreen School - Learning Commons

September 10, 2025, 5:30pm

MINUTES

Attendance: *Amy Ball, Charmaine Wan, Ashley Oshiro, Jennifer Charlebois, Danielle Morris, Alida Marchuk, Faiza Hirsi, Angela McPhee, Kim Broomfield.*

1.0 Call to Order: 5:30pm

2.0 Approve minutes from last AGM (May, 2025)

Motion Danielle, Second Alida

3.0 Casino Update

3.1 Dates/location confirmed, advisors hired

- February 8/9, 2026, Deerfoot Inn and Casino
- Contracts signed with advisors

3.2 License application to be sent in 60 days prior - Amy will do in Oct/Nov

3.3 Volunteer incentive ideas - will continue with Golden Tickets for Spring/Winter Concerts, as well as Grade 5 farewell

3.4 Elected Executive Update/confirmation - Amy to complete and submit list to AGLC

4.0 Current Financial Review

4.1 Money approved yet to be spent - all outstanding spendings have been completed and/or carried into 2025/2026

- Starting 2025/2026 with balance of \$41, 601.67

5.0 Spending Approvals and Adjustments

- Quickbooks Subscription - \$300
- Treasurer Administrative Supplies - \$15
- Curriculum Supplies and overspend - up to \$800
- Lacrosse Residency - up to \$10,500
- Quest Theatre - up to \$13,000
 - possibly of parents paying small fee to subsidize, so total could be less
- New learning materials/manipulatives and centers - up to \$2500
- Technology - up to \$2500
- Art Supplies - up to \$1000
- Curriculum Supplies - up to \$2500
- Busses for Field Trips - up to \$6600
- Insurance
 - Marsh Insurance has not processed application or communicated well
 - Alberta School Fundraising Association has a program through LloydSadd Insurance

-policy is more extensive than what PAC needs, but decided that crime policy is necessary

- \$1000 annually - Amy will submit application and update Ashley as necessary

- *Motion to approve all as listed above - Jenn Second - Amy, all members approve*

Adjournment: 5:55pm

Next Meeting TBD